



NZ BIRD CONFERENCE 2025

HEALTH AND SAFETY PLAN



General

The venue for the NZ Bird Conference 2025 is the Novotel & ibis Hotel, Ellerslie, Auckland. The venue has requirements to ensure their commercial environment meets legislative requirements including those of the Health and Safety at Work Act 2015. The conference will start with a short safety briefing to provide attendees with knowledge of exits, evacuation routes and assembly points in the event of a venue emergency (i.e. fire, earthquake).

Mobility and Health Issues

The venue has disabled access facilities. Please advise the organisers if you have any mobility issues so that your safety and comfort can be catered for.

Regarding field trips, participants are asked to advise the trip leader if they have medical problems and how to deal with them. Participants with an allergy or medical condition should bring their own antihistamines and personal medications.

If anyone is feeling unwell (for any reason) then, please do not attend the conference. The venue is well ventilated with plenty of space if anyone feels the need for separation from others.

Traffic and Parking

There is paid car parking at the Hotel. Free street parking is available near the hotel. There is also pay and display parking at the race course. Greenlane Road is a very busy road and has clear provision for pedestrian access and crossings. Do not attempt to cross Greenlane Road at locations other than the nominated crossings.

Field Trips

General

There will be at least one trip leader with each trip.

There will be a safety briefing before the start of each field trip to describe the route, identify local risks, specific or potential physical difficulties that might be encountered, conditions of walkways, arrangements to keep the group/s together, approximate times for lunch, tea breaks, timing for the end of the trip/rendezvous and what actions to take if the trip does not go according to plan. The trip leader will bring a first-aid kit however participants are encouraged to carry their own.

For all field trips participants shall ensure that they have appropriate clothing and suitable footwear with them – an additional layer for warmth, wet weather gear, hat (beanie/sunhat). Additionally, ensure you have sufficient food, drink, required medication (including seasickness medication for the pelagic trip), sunscreen etc.

If someone becomes unwell during a trip, unable to continue or needs to return to a vehicle they shall be accompanied back to the vehicle or bus.

Weather forecast for the day shall be checked before departure and, if necessary, the weather conditions shall be monitored during the trip. The trip may be cancelled if the weather deteriorates.

Summary

These field trips are on established tracks in reasonable condition and the pace will be leisurely with frequent stops for observations.

There is an expectation for participants to speak up if they identify a risk and to share that with trip leaders and the team. We are all responsible for our own safety and that of others.

The trip leaders will take care to minimise risks where possible and provide knowledge of hazards to the participants, however it must be stated that members participate at their own risk. If a member has doubts about their ability to walk over rough or steep ground or walk for a sustained period, they should discuss this with the leader and reconsider their participation on a trip.